Spring 2017 Core Committee Minutes
March 10 & 11 | Atlanta, GA

(Approved by the Core Committee on March 31, 2017)

A summary of action items precedes the minutes. The minutes provide more details and highlights of discussion. Unless otherwise noted, approvals are 1 or 2 fingers. Parking Lot items (items postponed to the end of the meeting) follow the minutes.

SUMMARY OF ACTIONS TAKEN

Governance Committee: Governance Manual updates
All proposed changes (except sections I.D.6 & I.D.7 which will be fine-tuned and electronically approved after Core): APPROVED by vote

It was agreed that an ad hoc would be created to review the charge of the History Committee and make a recommendation as to how to move forward. Erica will lead, working with current chair Kathryn Plank (and possibly Kevin Gannon) to report back in the fall.

Executive Director Report
Proposal to increase admin assistant hours from 16 hours/week (50 weeks/year) @ $18/hour to 18 hours per week at $18/hour (@50 weeks/year). New administrative assistant budget would be $16,200, an increase of 100 hours and $1800/year over last FY budget, starting July 1: APPROVED

Proposal to align admin assistant's annual evaluation with the executive director's evaluation so both take place in January before the March Core Committee meeting: APPROVED

Proposal to move Start-up Grants from Outreach (defunct) to Grants Committee as a subcommittee: APPROVED

Executive Committee: Ad hoc Institutional Membership Proposal
The proposal to strike the institutional membership tier was APPROVED, to be implemented on July 1, with the added provision that an ad hoc would be created to review and make further membership tiering recommendations if needed (1s, 2s, and one 4 (would have preferred to review all implications more before making the change). Roben will chair ad hoc with the following members: Todd, Mei, Richard, and Hoag. This *ad hoc* will submit a report to Core for its Fall 2017 meeting.

Diversity Committee
Proposal to continue to pursue self-selected pronoun recognition and gender neutral restrooms at the fall conference: APPROVED

Scholarship Committee
Proposal to give the editor of *To Improve the Academy: A Journal of Educational Development* a permanent but limited *ex officio* position on the POD Core Committee: NOT APPROVED. It was noted that the GM allows the President to extend an invitation to a visitor for Core.

Amended proposal to approve $150 budget item to fund the TIA Editor to attend a portion of the Fall 2017 Core meeting in a non-voting role: APPROVED (1s, 2s, one 3, two 4s (concerned that there were arguments against this proposal during the Fall 2016 Core meeting that did not resurface today)).

Advocacy Ad hoc. A POD Network advocacy ad hoc will be formed by Carol and Mary, working through EPOC

Strategic Plan Ad hoc. Cassandra will lead this with support from Gabriele, Carl, David, Victoria.

History Ad hoc. (proposed by Executive Committee): Erica will work with Kathryn Plank on this; Kevin Gannon has expressed interest in the past on working on this, too.

Ad hoc on Travel Grants. Jake and Lindsay will co-chair this with support from Kevin and members of committees/SIGs who have travel grants.

Committee Budget Requests
1 | Routine / Recurring Budget Requests
Budget requests in this section are the same as they were last year (with the exception of the Stanley Award request, which is consistent with other Awards Committee expenditures).

	Budget Request
Committees	
Awards	$0 SPOD Award (have awards on hand, normally $250) $200 Innovation Award $400 Menges Award $400 Stanley Award **ALL APPROVED**
ECRC	$100 Standard operating budget, No additional budget requests **(ALL $100 ITEMS FOR STANDARD OPERATIONS ARE NOW ON ONE LINE IN THE BUDGET: NO NEED TO APPROVE INDIVIDUALLY)**
EPOC	$100 Standard operating budget, No additional budget requests
Finance	$100 Standard operating budget, No additional budget requests
Grants* -Sponsored Session	$12000 Early Researcher/POD Research Grants $1500 Start-up grants (formerly managed by outreach committee) **ALL APPROVED**

History	$100	Standard operating budget, No additional budget requests (No Report)
Membership	$200	Gift cards for competition, printing *Inst. Mem proposal **APPROVED**
SIGs		
Mindfulness	$100	Standard operating budget, No additional budget requests
STEM* conf. prop.	$100	Standard operating budget, No additional budget requests
Teaching with Tech	$300	Video Transcription Services (Pilot last year, not yet completed) **APPROVED**

2 | New or Increased Budget Requests

Budget requests in this section include both routine/recurring requests and new requests, increased budget requests, and budget requests that require additional discussion.

	Budget Request	
Committees		
Conference	$12000 Plenary	(*approved in Provisional Budget*)
	$2000 Entertainment	(*approved at $3000 in Provisional Budget*))
	$4000 Co-Chairs expenses	(*approved in Provisional Budget*)
	$1000 Conf. Co-Chairs Gifts	(*approved in Provisional Budget*)
	$2500 On-site admin asst.	(*approved in Provisional Budget*)
	$500 On-site grad student support (new)	
	ALL APPROVED	
Diversity*	$9800 Travel Grants	(*5-9 up to $1300 each, not to exceed total of $9800 was $7800*)
-Gender	$10400 Internship Grants	(*1 @$10400 or 2@$5200*)
- Wulff GPSD?	$100 Operating Budget	(*for printing conference handout highlighting diversity sessions*)
	ALL APPROVED	
PDC	$400 Getting Started Materials	
	$2500 Needs-based travel grants for AAC&U ODI or representing POD at other orgs, e.g. AALHE	
	$100 Printing for POD PDC events	
	$645 Waiver of conference registration fee for AALHE Participant presenting POD session	
	($6000) Will be requested next year for INFD loan	
	ALL APPROVED	
Scholarship*	$8000 TIA Editorial Assistant **APPROVED**	
-TIA Editor	$713 TIA Promo Materials funding **WITHDRAWN TO RESUBMIT OFF-CYCLE TO INCLUDE TRANSPORTATION OF MATERIALS AND HIRING OF GRAPHIC DESIGNER**	
	$500 Committee use (most likely materials need for work of committee at the conference) **WILL RESUBMIT OFF-CYCLE WITH MORE DETAILS AND JUSTIFICATION**	
SIGs		
Adjunct SIG	$100 Promotional Items (Buttons, color copies)	
	$3900 POD Conference Adjunct Faculty SIG Travel Grant	
	APPROVED AS ONE-YEAR PILOT (1s, two 3s, three 4s and one 5 (ask that we re-assess, without guarantee that this will recur each year))	
GPSD	$4275 Reduced Conference Fee Awards to 15 Grads/Post-Docs (up from $2600) **APPROVED**	
	$750 Networking Lunch (*FY 16-17 was $500, FY15-16, was $250*) **APPROVED**	
	$200 Buttons **NOT APPROVED** (but committee may use $100 operational budget for this purpose)	
Small Colleges*	$100 Operating Budget	
-SC conf. notation	$99 Dedicated Zoom Room **APPROVE (BUT AS A THIRD ROOM FOR GENERAL USE)**	

2017-18 Proposed Budget: APPROVED by unanimous vote

MINUTES
Friday, March 10
<u>Present</u>: Kevin Barry, *President*; Mary Wright, *President Elect*, Deandra Little, *Past President*; Cassandra Horii, *President Elect-elect*; Todd Zakrajsek, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Mei-Yau Shih, Donna Ellis, Debie Lohe, Francine Glazer, Victoria Bhavsar, Jake Glover, Carol Hurney, Roben Torosyan, David Sacks, Stacy Grooters, Erica Bastress-Dukehart, Richard Swan, Lindsay Bernhagen, Carl Moore, Dorothe Bach, Gabriele Bauer, Allison Boye, Jonathan Iuzzini, Kathryn Linder

Welcome, Introductions, & Ice Breaker (via algorithm)   Barry, Wright, Horii

Four Goals Activity

1.   Providing resources, services, and governance to our members. Strength: both by and for members.

   —Could be clearer that the source of many/most resources is us; Governance: our efforts to be more transparent about governance helps people to see that they can be involved; Services – perhaps different wording – professional development instead?

2.   Enhancing the visibility and exposure of POD as the premier national professional society for our members. Strength: more visibility can be more impact, can give us power to sink down into individual schools, more programs by affiliation with POD

   —Weren't sure of audience – internal or external?; thinking about impact and influence; who are we being exposed to; does POD matter outside of people in the org; affiliation vs. credentialing; what does it mean for the field of EdDev to have more visibility?; tactics – we all need to market what we do on our campuses better; don't have those skills; how can we tie this goal to those of us at our home institutions? Through partnerships?; what good is it to raise our visibility if we don't use it to good?; underlying conversation about scholarship in our field – use the fact that we are part of an academy that values scholarly output to get our resources out, not just the POD website

3.   Acting on our commitment to inclusion and diversity. Strength: would like to be modeling within POD what we would like our members to do on their campuses; challenges us to aspire to do more.

   —Including the word access – to information and education; both making resources more accessible and thinking about bigger goal of access in HE; looking at what we have in terms of data, do we know what made a difference in

drawing people into org – moving from retreat to major cities; distributed leadership as a model for including perspectives

4.   Advancing evidence-based practice among our members. Strength: this goal helps speak the language of other academics and communicate our value to people not in POD or not FD

—Adding "in our organization and among …"—practicing what we preach; adding goal: Helping us (POD Network and members of the POD Network) prioritize what we do; placing effort in the most valuable place

Further goals:

—Advocating for the value of our profession – where it already is in other goals; importance of speaking when & where you should, but also balanced against all the different contextual differences; when does POD as an organization speak – when is it in members' interest and when not?; not just visible, but having influence – it's different to be asked to add our voice to the dialogue, to get to the place where our opinion and expertise is being sought out; do good professional development for ourselves – should we be thinking about what additional training we need in the field, for things that we assume that we know but we don't – e.g., how to tell own story, in an effective way; how to do good assessment

Orientation of New Members   Barry

- What is Core?
- Big questions for POD

What concrete things can we do to advance inclusiveness and social justice? —
—Write on the post-it notes; then stick them on the wall; as they get posted, group them (see spreadsheet of collected Post-Its).

Overview of 2017-2018 Proposed Budget   Zakrajsek/Holmgren

Investing Our Efforts in POD Network Values   Barry

Categories with which we can move forward expediently**:**

Concentric circles:
 What POD does for itself as an org
 What POD does for higher education at large
 Members for their faculty
 Faculty for their students
 (Students for their faculty?)

What are **short-term** immediate things we can do to be responsive? (Listserv requests)

Long-term: what do members need, and what can we forecast?

Advocacy is a value as well--for whom? Statement was powerful, but a bit rushed. Propose advocacy ad hoc to be more strategic, rather than putting out fires (e.g. MLA developed principles for when to send a statement as we did). GM has a very narrow definition of what this means. (statement in November may not have been within the bounds). It constrains us to advocating to leaders about the "value of educational development."

Important to connect inclusion and social justice to our central mission of teaching & learning; important for learning that we have a certain climate in class. Holding to E.D. does not diminish inclusivity. Who sends these out? The president? Exec? Members? How can we model inclusion and equity with our practices around determining who speaks?

Many orgs strategically partner with other orgs to craft statements. Are there opportunities to partner with other organizations to also strengthen the voice? (such as AAC&U). Usefulness of organization providing language that can be used on individual campuses to justify our practices and work.

Must be clear inclusion isn't an add on; rather, all our "products" (resources, services, governance) are effective only *to the degree that* they are inclusive

Our Own Accountability, On the POD Network's Strategic Goals:
 Do we assess ourselves?
 Do we have assessable goals?
 How can we be more intentional?
 What are our benchmarks? (Whether that's measures, qualitative data, or other evidence)

Next step is to prioritize. What should we focus on this year?

Inclusivity, equity, social justice should be embedded in all of our goals (or in the ways that we determine benchmarks for our goals)

How to do that?
• Requires more stories about how embodied inclusion is throughout committees etc., dialoguing, sharing strategies.

Start with actionable things, like conference:
• give notes to conference planning team to see what they can enact this coming year.
• Think Wicked problems: Unsolvable but shouldn't ignore just because unsolvable. So, Scale from our org, to campus, to your individual level: How can we give you space to have conversation about your role at each level.

Beware the privileged viewpoint from which diversity gets used (and potentially watered down). When someone speaks of why diversity is important it can get watered down if we're talking about diverse perspectives, diverse parts of the country, etc. If we mean race, say race. Not just diverse perspectives. Membership Committee needs data on demographics; will help us become who we want to be.

Building diverse race, gender into POD Network leadership.
- Encourage people of color to go for Core
- What else could we be doing?

For growth study projections and planning, Membership Committee needs to know "What is the demographic we want for the POD Network membership? Should it match the demographics of North America? Of the students and faculty and staff in North American higher ed combined?

Ad Hoc Committee on Strategic Plan   Horii

A general strategic planning timeline and draft charge for an ad hoc committee to begin work on assessing goals of the 2013-2018 SP in advance of the fall 2017 Core meeting was presented (see document).

Discussion (to be considered by the Ad Hoc group, which will modify the draft charge and plan as needed): How should the membership participate in phase 1? Have we allowed members at large in the past to partake? Invite some elders on board? Who was involved in earlier versions of the SP? Would be preferable to have a small ad hoc that might reach out to others rather than a large ad hoc. Are we clear about precedent in terms of process? Is there a plan in Phase 2 to do an environmental scan? Knowing we're unusual, let's look at other organizations in the evidence collection.

Governance Committee: Governance Manual updates   Little
All proposed changes (except sections I.D.6 & I.D.7 which will be fine tuned and electronically approved after Core): APPROVED by vote

It was agreed that an ad hoc would be created to review the charge of the History Committee and make a recommendation as to how to move forward. Erica will lead, working with current chair Kathryn Plank (and possibly Kevin Gannon) to report back in the fall.

EPOC   Hurney
Is EPOC's responsibility to form a partnership and/or maintain it? No proposals or applications yet--issues with timing/speed of decision making, people *want the process to be more nimble.* Question about relationship between co-chairs and subcommittees (int'l, nat'l, regional--this structure is a carryover from old outreach committee). Example: Project Kaleidoscope founder connected w Carol. Wanted POD Network people at roundtables on learning spaces. With funding for

travel. Need to empower a particular individual to step up and make the partnership happen. Differentiating between strategic outreach, strategic collaborations, and strategic partnerships**.**

POD Contribution to Insider Higher Ed/Chronicle   Hurney
News: national exposure with Chronicle being interested in working with POD Inside Higher Ed's Scott Jasick interested in best practices for T&L centers. Perhaps talk to prof hacker blog people at Chronicle. Do we want a recurring author or a series of authors? Do we create a blog rather than try to fit into one that also exists? Maybe re-print items also? Where/how do POD values fit in? Frame it so the pieces represent POD and the author? Crowd source? Focus on lingua franca. Frequency of issues? Should there be an intermediary editor between POD and Chronicle vetting who writes? Could be structured to frame to the public, not just another teaching and learning; sustainability of something regular; perhaps have a finite series; or a targeted piece or pieces; what about reactions from hostile parties; what's a reasonable load; ask authors to be prepared to respond to hostile comments in the weeks after publication.

Saturday, March 11
Present: Kevin Barry, *President*; Mary Wright, *President Elect*, Deandra Little, *Past President*; Cassandra Horii, *President Elect-elect*; Todd Zakrajsek, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Mei-Yau Shih, Donna Ellis, Debie Lohe, Francine Glazer, Victoria Bhavsar, Jake Glover, Carol Hurney, Roben Torosyan, David Sacks, Stacy Grooters, Erica Bastress-Dukehart, Richard Swan, Lindsay Bernhagen, Carl Moore, Dorothe Bach, Gabriele Bauer, Allison Boye, Jonathan Iuzzini, Kathryn Linder

Executive Director Report
Proposal to increase admin assistant hours from 16 hours/week (50 weeks/year) @ $18/hour to 18 hours per week at $18/hour (900 hours per year @ 50 weeks/year = $16,200, an increase of 100 hours and $1800/year) starting July 1: APPROVED

Proposal to align admin assistant's annual evaluation with the executive director's evaluation so both take place in January before the March Core Committee meeting: APPROVED

Proposal to move Start-up Grants from Outreach (defunct) to Grants Committee as a subcommittee: APPROVED

Committee/SIG Reports - Discussion
Awards Committee
Budget request is similar to past years--for creating physical awards. Looking at how to increase quantity and quality; how to make the awards banquet more

inclusive, celebratory, and shorter (conf. Committee, div. Committee, and GPSD involved in this). Donna's term up, Stacey taking over in the fall.

ECRC
Guidebook stats; move from WikiPODia to Google Groups has drastically increased usage; Kevin/ND looking into improving capacity of Google group with Google (may be small cost related to this); Need to communicate with SIGs/Committees about Google Drive (change from WikiPODia).
EPOC
Andrea Beach working on writing up MOU re: reciprocal conference presenting with other organizations. More info to come at fall meeting. First partnership is Learning Spaces Consortium.

Finance Committee
Looking for two new members; one has to be Core. Internal audit scheduled and on track for May. Policy changes in GM to make sure practice is reflected in language, make timing more explicit, clarify as necessary.

Looking at when calls should go out for special projects, thinking about how to pitch gifting opportunities. Surplus from this year will be partially allocated to off-cycle budget requests that account for changes (~$27,000 to bring emergency reserves and investment funds up to where they should be as required by GM). Allows us to start next fiscal year neutral (not in the red). Keeping social justice in mind, are there criteria about where we invest our funds? Socially responsible investing has been discussed, but difficult with our current investment management arrangement. Starting over with new financial advisors, so this will be revisited.

Grants Committee
Money request is the same. Request for approval of budget with flexibility: approved Suggestion that all grants committees think about how to assess ROI.

Membership Committee
Very useful graphic in report in Dropbox--p. 4 map of goals against *metrics* for each. Additional discussion: POD's institutional membership. See: Ad hoc Institutional Membership Proposal Executive Committee (Drafted by Mary Wright, March 2017)

Executive Committee: Ad hoc Institutional Membership Proposal
The proposal to strike the institutional membership tier was APPROVED, to be implemented on July 1, with the added provision that an ad hoc would be created to review and make further membership tiering recommendations if needed (1s, 2s, and one 4 (would have preferred to review all implications more before making the change).

For the Ad hoc that forms: consider posting a brief rationale on the website, with things like: *Institutional is currently confusing (was never really institutional). Also raised questions like whether it imposed a tax on small colleges. To bring colleagues*

into the network, other more powerful steps are being taken: from committee engagement to cost-effective hotel negotiations.

Mindfulness SIG
No budget requests or action items yet; still new and getting acclimated. Will offer meditation at 2017 conference with several people sharing leadership. Boston-area group with this focus recently met at Northeastern U. Appreciation of report's suggestion: *Formation of future SIGs would be aided by some additional information on the SIG page.*

STEM SIG
Key item from the report is to have a conference track with this focus. They will submit a POD-Sponsored Pre-conference session through the conference process Teaching with Technology SIG. They offered Learners' Badge and Presenters' Badge at 2016 conference; they are talking about how to improve that for this year (no cost for this initiative)

Conference Committee
They ask for reassurance that POD-Sponsored session process will be done before their site visit. They ask if Core members will help with additional reviews, should they need last-minute help to complete the review process.

Proposal to continue self-selected pronoun recognition and gender neutral restrooms the fall conference: APPROVED

Diversity Committee
Suggestion that perhaps next year we might want to ask that people request a specific amount they will need for travel costs, and then POD reimburses them (this could be better than giving the same $ amount to everyone regardless of how close they live to the conference and what their actual costs are). Some discussion of what we call these different things: grants, stipends, internships, fellowships. We want to be sure the names are accurately getting at what these are intended to do.

New request for need-based travel funding; this has been in and out of the budget in recent years. They are asking to reinstate this funding -- they have a request this year connected to the new pilot with AAHLE
Can we distinguish between
(a) funds for a POD member to come to the POD conference
(b) funds for a POD member to represent POD at some other event

Organizational Development Institute (one-day event we offer just preceding the annual AACU meeting). Discussion about how to move forward with ODI -- perhaps better/different marketing, shifting to the end of AACU's meeting instead of the beginning, designing the format (and aligning the marketing) so that this is appealing to pairs/teams from institutions with people in specific roles.

Scholarship Committee
Withdraws requests around promotional materials; encouraged to re-submit that request, perhaps as a special projects request. It's important for us to maintain the distinction between Core's function in doing the work of the organization, and TIA's function (and the Scholarship committee's function) in the work of our field.
PDF access to TIA - discussion of digitizing previous volumes.

Proposal to give the editor of *To Improve the Academy: A Journal of Educational Development* a permanent but limited *ex officio* position on the POD Core Committee. NOT APPROVED

Proposal to approve $150 budget item to fund TIA Editor to attend a portion of the Fall 2017 Core meeting in a non-voting role: APPROVED (1s, 2s, one 3, two 4s (concerned that there were arguments against this proposal during the Fall 2016 Core meeting that did not resurface today))

Adjunct Faculty SIG
New proposal for funding to support travel to POD conference for 3 adjunct faculty who are doing faculty development work on their campuses or who are interested in getting into the field. Some discussion here about the complexities of Core weighing need-based funding for different sub-populations at the conference (e.g., graduate students, small colleges, adjunct faculty, etc). Finger vote on adjunct faculty SIG budget request: 2s, 3s, three 4s and one 5. Proposal to approve this *as a pilot*, then we re-assess, without guarantee that this will recur each year:
Finger vote: 1s, 2s, mostly 3s.

Small Colleges SIG
This group got involved with the Getting Started pre-conference, so there has been more intentional integration with this group and some of these broader initiatives.

Teaching with Technology SIG
Questions were raised about the legal obligations of the POD Network to make its public-facing online materials accessible. Executive Committee will follow-up with POD's attorney

Committee Budget Requests
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History	$100 Standard operating budget, No additional budget requests (No Report)	
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SIGs		
Mindfulness	$100 Standard operating budget, No additional budget requests	
STEM* conf. prop.	$100 Standard operating budget, No additional budget requests	
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2 | New or Increased Budget Requests

Budget requests in this section include both routine/recurring requests and new requests, increased budget requests, and budget requests that require additional discussion. New or increased requests are highlighted in yellow; non-highlighted items are at same level of funding as FY16-17.

	Budget Request
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Committees	
Conference	$12000 Plenary *(approved in Provisional Budget)* $2000 Entertainment *(approved at $3000 in Provisional Budget))* $4000 Co-Chairs expenses *(approved in Provisional Budget)* $1000 Conf. Co-Chairs Gifts *(approved in Provisional Budget)* $2500 On-site admin asst. *(approved in Provisional Budget)* $500 On-site grad student support (new) **ALL APPROVED**
Diversity* -Gender - Wulff GPSD?	$9800 Travel Grants *(5-9 up to $1300 each, not to exceed total of $9800 was $7800)* $10400 Internship Grants *(1 @$10400 or 2@$5200)* $100 Operating Budget *(for printing conference handout highlighting diversity sessions)* **ALL APPROVED**
PDC	$400 Getting Started Materials $2500 Needs-based travel grants for AAC&U ODI or representing POD at other orgs, e.g. AALHE $100 Printing for POD PDC events $645 Waiver of conference registration fee for AALHE Participant presenting POD session ($6000) Will be requested next year for INFD loan **ALL APPROVED**

Scholarship* -TIA Editor	$8000 TIA Editorial Assistant **APPROVED** $713 TIA Promo Materials funding **ASK COMMITTEE TO RESUBMIT OFF-CYCLE TO INCLUDE TRANSPROTATION OF MATERIALS AND HIRING OF GRAPHIC DESIGNER** $500 Committee use (most likely materials need for work of committee at the conference) **ASK COMMITTEE TO RESUBMIT OFF-CYCLE WITH MORE DETAILS AND JUSTIFICATION**
SIGs	
Adjunct SIG	$100 Promotional Items (Buttons, color copies) $3900 POD Conference Adjunct Faculty SIG Travel Grant **APPROVED AS ONE-YEAR PILOT (**1s, two 3s, three 4s and one 5 (ask that we re-assess, without guarantee that this will recur each year))
GPSD	$4275 Reduced Conference Fee Awards to 15 Grads/Post-Docs (up from $2600) **APPROVED** $750 Networking Lunch *(FY 16-17 was $500, FY15-16, was $250)* **APPROVED** *$200* Buttons **NOT APPROVED**
Small Colleges* -SC conf. notation	$100 Operating Budget $99 Dedicated Zoom Room **APPROVE (BUT AS A THIRD ROOM FOR GENERAL USE)**

POD-Sponsored Session Ad hoc
Things have been "fraught". We have different kinds of POD-Sponsored Sessions with different functions and goals. In the future, we will do these sessions but will be careful to ensure that they are clearly about furthering the mission of the organization. Separate from POD-Sponsored sessions, we could have a second track be about providing professional development for our members. Outside of those two options, submissions would need to be through the regular blind review process.

Parking Lot Issues
- Advocacy Ad hoc -- Carol and Mary will work on this through EPOC
- Strategic Plan Ad hoc -- Cassandra will lead this with support from Gabriele, Carl, David, Victoria
- Institutional/Group Membership Ad hoc -- Roben will lead w/ support from Hoag, Todd, Mei, Richard
- Accessibility of public-facing materials -- Executive Committee will follow-up with POD's attorney
- History -- Erica will work with Kathryn Plank on this; Erica will reach out to Kevin Gannon to work on this too
- Open Access TIA -- we will revisit this at our fall 2017 Core meeting
- Ad hoc on Travel Grants -- Jake and Lindsay will co-chair this with support from Kevin and members of committees who have travel grants
- Governance -- Debie will serve as an at-large POD member, Allison and Richard will be a Core member on the committee
- Core rep for Mindfulness SIG -- Dorothe
- Core rep for TwT SIG -- Carl

- 1-2 new members for Finance -- Carl and Katie
- Branding Ad hoc -- Katie

Fall 2017 Core Meeting: October 25-26, Le Centre Sheraton Hotel - Montreal
- Meeting begins between 8-9am until 5pm Weds Oct 25
- Ends 12p noon Thu Oct 26

Spring 2018 Core Meeting: March 9-10, Location TBD