

Spring 2014 Core Committee Minutes March 7 & 8 | Chicago, IL

A summary of action items precedes the minutes which give more specific details about levels of approval and summaries.

SUMMARY OF ACTIONS TAKEN

E-minutes were approved (decisions made electronically by Exec Committee and/or Core since Fall 2013 meeting).

Executive Director Report

The recommendation, supported by ECRC, to change POD's official virtual meeting platform from BlackBoard to Zoom, effective July 1 2014, was approved.

Committee Reports

Awards & Recognition

Budget request for \$200 for Innovation Award Plaque was approved.

Menges Award Subcommittee

Budget request for \$100 for plaques was approved.

Spirit of POD Subcommittee

Proposed changes to Governance Manual (see report) were approved.

Budget request for \$250 for celestite crystal and engraved plaque was approved.

Conference Committee

Budget request for \$19,600 (\$16,000 for plenary speakers; \$800 for entertainment; \$300 for supplies; \$2000 for conference assistant; \$500 for logo) was approved.

Diversity Committee

Budget request for travel grants @ \$9800 (7 grants at \$1,400 per grant) was not approved.

Budget request for travel grants @ \$7800 (6 grants @ \$1300 per grant) was approved.

Budget request for internship grants @ \$10,400 (2 @ \$5200 each) was approved.

Budget request for gift certificate @ \$100 was not accepted.

Finance Committee

Ad hoc proposal for encouraging bequests and donations was approved.

Budget request for \$100 (poster for 2014 conference re: gifts and bequests) was approved.

Graduate and Professional Student Development (GPSD)

Budget request for \$2600 for 10 graduate student conference scholarships was approved.

Budget request for \$250 for lunch / pizza for networking lunch at conference was approved.

Grants Committee

Budget request for \$9000 for grants was approved.

History Committee

Budget request for \$200 for reimbursement of mailing items to POD archives was approved.

Membership Committee

Proposed changes to Governance Manual (see report) was approved.

Budget request for \$1100 for design and printing of a POD Network brochure was approved.

Budget request for \$300 for printing costs and door prizes @ the Conference's Intro to POD session was approved.

Professional Development Committee

Budget request for \$100 for printing publicity materials was approved.

Budget request for \$2500 for needs-based travel support for ODI presenters (now part of ODI budget) was approved.

Publications Committee

Request for *To Improve the Academy Mission* and title change was approved.

Request to revive *Essays in Teaching Excellence* was approved.

Proposal to grant Wiley Publishing non-exclusive rights to the TIA backfile for issues 1-17 was approved.

Budget request for \$8000 for editorial support for TIA production was approved.

Small Colleges Committee

Budget request for \$100 for committee buttons was approved.

2014-15 Budget

Unanimously approved.

The following Ad-hoc Committees were approved:

Subcommittee for SIG

Hugh Crumley, Mei, Cassandra

Governance Committee

Palmer 10/27/2014 12:07 PM

Comment [1]: Edited by Michael Palmer on 10-27-14.

Palmer 10/27/2014 11:59 AM

Deleted: portable POD exhibit

Laura, Donna

Conference Advisory Committee

Michael R, Cassandra, Natasha, Martin

POD Sponsored Session Vetting

Chantal, Natasha, Debie

MINUTES

Friday, March 7

Present: Kathryn Plank, *President*; Leslie Ortquist-Ahrens, *President Elect*; Michele DiPietro, *Past President*; Deandra Little, *President Elect-elect*; Mary Wright, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Jim Therrell, Suzanne Tapp, Shaun Longstreet, Eli Collins-Brown, Harriett Richard, Debie Lohe, Mei Shih, Donna Ellis, Todd Zakrajsek, Francine Glazer, Laura Cruz, Cassandra Volpe, Natasha Haugnes, Hugh Crumley, Michael Palmer, Martin Springborg, Chantal Levesque, Michael Reder

Welcome, Introduction, Ice Breaker

Orientation for New Members

Insights related to strengths and areas for growth in relation to the Strategic Plan:

Enhancing visibility and exposure of POD

<i>Existing Strengths</i>	<i>Room for growth</i>
--Membership Committee --ECRC --Collaborative Efforts (with other organizations) -- TIA & others (now online)** --Well-represented (across USA, anyway)	-- Brand recognition (the name issues, redux) ** --Better indexing of TIA --Better international Cx ? --Further refinement of web presence --Increase diversity

Acting on commitment to inclusion and diversity

<i>Existing Strengths</i>	<i>Room for growth</i>
--stated commitment (CFP) --Diversity Grants	Broader diversity (groups/intersectionality) **

--culture open/welcoming ** (manifestations in specifics above and below) --outreach—international --conference buddies --institutional breadth --role/position breadth --committees and involvement	(but linked to all below items) --Language for diversity --Outreach to related professional societies --Committee for outreach --Assessing progress and goals --Diversity in leadership of POD --Professional pathways
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Providing Resources, etc. to members

<i>Existing Strengths</i>	<i>Room for growth</i>
INFD—LDI—ODI (institutes) Website resources *** Our members!! Knowledge sharing and networking Listserve Publications Yearly conference	Website ** Improve the legitimacy of the profession Marketing (voice of POD) ** Mentoring/prof.. dev beyond the conference Regional groups? Publication types and targets Collaboration with other international groups

Advancing evidence-based practice

<i>Existing Strengths</i>	<i>Room for growth</i>
--Valued in conference proposals and presentation --Learning theory integration --Research mentoring --INFD/New Faculty Developers --W1 Conference Session	--Perception fac dev/POD less scholarly --Discipline/tenure --degree --Create evidence-informed institutional culture (using studies such as Wabash, NSSE, COACHE, etc.) --Consistent/coherent literature --Building Scholarship of Educational --Development --Organizational/Internal Processes

Saturday, March 8

Present: Kathryn Plank, *President*; Leslie Ortquist-Ahrens, *President Elect*; Michele DiPietro, *Past President*; Deandra Little, *President Elect-elect*; Mary Wright, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Jim Therrell, Suzanne Tapp, Shaun Longstreet, Eli Collins-Brown, Harriett Richard, Debie Lohe, Mei Shih, Donna Ellis,

Todd Zakrajsek, Francine Glazer, Laura Cruz, Cassandra Volpe, Natasha Haugnes, Hugh Crumley, Michael Palmer, Martin Springborg, Chantal Levesque, Michael Reder

E-minutes were approved (decisions made electronically by Exec Committee and/or Core since Fall 2013 meeting).

Executive Director Report

The recommendation, supported by ECRC, to change POD's official virtual meeting platform from BlackBoard to Zoom, effective July 1 2014, was approved.

2015 Conference location is San Francisco.

Overview of Budget, Mary Wright.

Committee Reports

Awards & Recognition

Budget request for \$200 for Innovation Award Plaque was approved (1s and 2s).

Menges Award Subcommittee

Budget request for \$100 for plaques was approved (1s and 2s).

Spirit of POD Subcommittee

Proposed changes to Governance Manual (see report) were approved (vote=yes). Budget request for \$250 for celestite crystal and engraved plaque was approved (1s and 2s).

Conference Committee

Budget request for \$19,600 (\$16,000 for plenary speakers; \$800 for entertainment; \$300 for supplies; \$2000 for conference assistant; \$500 for logo) was approved (seven 3s with 1s and 2s).

Discussion of keynote speaker (one or two keynotes, purpose of speaker as professional development for members). Is it the role of the committee or Core to talk about keynotes? Discussion of conference evaluation data. Short term decision (proposed budget for 2014) and long term discussion need to be separated (more structured evidence based decision). Need for big picture ad-hoc conference committee?

Diversity Committee

Budget request for travel grants @ \$9800 (7 grants at \$1,400 per grant) was not approved (Five 6s; One 5; One 4; One 2). 6s, 5s, 4s because more cushion is needed in the budget; need more data; more nuanced metric.

Budget request for travel grants @ \$7800 (6 grants @ \$1300 per grant) was approved (Three 3s, with 1s and 2s).

Budget request for internship grants @ \$10,400 (2 @ \$5200 each) was approved (Two 4s, with 1s and 2s)(4s voice concern regarding accountability issues & budget creep).

Budget request for gift certificate @ \$100 was not accepted (all 6s).

Travel grant participant follow-up – do they return or become active? Need to have evidence based practice and gather data. Need to improve communication process about travel grant CFP. Need to report back and gather the “stories.” POD brand on any products created as a result of grants. This request backs up #3 strategic plan.

What is our goal? More diverse representation at the conference, connections made between recipients and POD, more long-term affiliation to POD. Accountability structure for our investments? Committees need to define expectations. Concern about us getting too far into the work of the committee. Significant discussion among committee – evaluation work is being done but perhaps it is not shared well with Core. Need to help others see the need for assessment. Could be framed in terms of making the good work public. Purpose of Core in decision making.

ECRC

Migrated to new website. Need to bring committees, SIGs, etc into Web structure and into official POD documentation. Concern about mandating committees to use POD approved tools esp since committees are not informed about what the website can do. Concern about those who cannot use Google tools. Concern about lack of information about WikiPODia versus website and what information is stored where. Clarification: WikiPODia will eventually be integrated into website. Perhaps we are premature in this discussion. Public face vs. private face/transparency/continuity. Perhaps the Core Committee should try to move away from Dropbox and adopt the new POD resources. Perhaps the timing is too early? Suggestion: Core should send this back to ECRC for more discussion. “Infiltration” plan with committees to have an ECRC liaison and this person should be able to communicate with the committees to provide education/information.

Finance Committee

Ad hoc proposal for encouraging bequests and donations was approved (1s and 2s).

Budget request for \$100 (poster for 2014 conference re: gifts and bequests) was approved (1s and 2s).

Call for Special Projects/Proposals - \$10,000 – why weren’t there any proposals? Feedback from committees = poor timing (too close to deadline for committee reports).

Graduate and Professional Student Development (GPSD)

Budget request for \$2600 for 10 graduate student conference scholarships was approved (1s and 2s).

Budget request for \$250 for lunch / pizza for networking lunch at conference was approved (1s, 2s, 3s).

Graduate students feeling alienated from conference – started networking lunch with pizza provided. Partnered with new “Buddy Program” with Membership Committee.

Grants Committee

Budget request for \$9000 for grants was approved (3s, 2s, and 1s).

\$9K requested but distributed \$1500 because of problems with applications. Spirit of grant – opportunity for those who may not get federal monies or other high profile grants. Propose new process for grant review process: problematic to include the past recipients – would like to try a call for reviewers process instead (the governance manual would need to be revised if this is changed). Still need a Core liaison for future. Concerns about how to improve quality of proposals. Revamped call (may need more clarification) and timing for CFP may need to change. Perhaps examples of funded projects might help. Suggestion about holding off on budget request while procedural issues are worked out (concern that a “hiatus” is not necessary). How are we accessing the grants? Halfway progress report required and final report required. One requirement of the proposal – report back to the community (grows the work of POD). Is there overlap between research committee and grants committee? How is this work different from special projects (special projects are not a “given” each year – they are dependent on funding)? What is the overlap between Grants Committee and the Research Committee grants? Grant = research that furthers a discipline. Research Committee = research that furthers POD’s own research (such as the membership survey). Institutional research versus individual research.

History Committee

The request to seek means to upload and archive materials on POD website was shelved for now.

Budget request for \$200 for reimbursement of mailing items to POD archives was approved (1s and 2s).

Membership Committee

Proposed changes to Governance Manual (see report) was approved (vote=unanimous yes).

Budget request for \$1100 for design and printing of a POD Network brochure was approved (1s and 2s).

Budget request for \$300 for printing costs and door prizes @ the Conference’s Intro to POD session was approved (1s and 2s).

New Buddy program. Intro to POD session. Still talking about balance between

Palmer 10/27/2014 12:08 PM

Comment [2]: Edited by Michael Palmer on 10-27-14.

Palmer 10/27/2014 12:05 PM

Deleted: portable POD exhibit

information sharing and activity. Governance manual: what is the mission of this committee with respect to other committees? New structure – executive board and subcommittee structure. Is there overlap between the Membership Committee and the Research Committee?

Professional Development Committee

Budget request for \$100 for printing publicity materials was approved (1s and 2s). Budget request for \$2500 for needs-based travel support for ODI presenters (now part of ODI budget) was approved (one 3 with 1s and 2s).

Publications Committee

Request for *To Improve the Academy* Mission and title change was approved (1s and 2s).

Request to revive *Essays in Teaching Excellence* was approved (one 3 with 1s and 2s).

Proposal to grant Wiley Publishing non-exclusive rights to the TIA backfile for issues 1-17 was approved (one 3 with 1s and 2s).

Budget request for \$8000 for editorial support for TIA production was approved (1s and 2s).

TIA is fully electronic, indexed and searchable with January and June submission dates. Request to change subtitle to reflect new status. Would like to develop mission statement. Structure change: invited essays (peer reviewed), practice based articles, research articles, and book review section (coming). Plans for themes and guest editors. 29 submissions for invited issues. Will work to make the submission rate more competitive (below 50%). Jossey-Bass indexing offer (old volumes) but they want rights to first 17 issues. Committee suggests that the benefits are significant (and outweigh concerns). Essays on Teaching Excellence – recommendation to bring back these essays via POD website (use analytics to gather data) and release 3 or 4 2x per year.

Research Committee

Will not merge the Grant Committee w/ the Research Committee. Grants Committee will continue to create guidelines and CFPs, but research committee will help to vet proposals. Will revamp the “doctor is in” session.

Small Colleges Committee

Budget request for \$100 for committee buttons was approved (two 3s with 1s and 2s).

2014-15 Budget

Unanimously approved.

Wiley Learning Institute Partnership: Wiley will send models for collaboration. Executive Committee will continue conversation over email.

Japanese Educational Development Collaboration: Still in communication.

NEA: Jim met with them in November. Offered consultation services. No follow up yet.

The following Ad-hoc Committees were approved:

Subcommittee for SIG

Hugh Crumley, Mei, Cassandra

Governance Committee

Laura, Donna

Conference Advisory Committee

Michael R, Cassandra, Natasha, Martin

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