Spring 2013 Core Committee Minutes
March 22 & 23
Chicago, IL

A summary of action items taken precedes the minutes. Parking Lot items (issues postponed) are listed at the end of the summary.

SUMMARY OF ACTIONS TAKEN
—E-minutes were approved (decisions made electronically by the Executive Committee or Core Committee since the Fall 2012 meeting)

—Fall 2012 minutes were approved

Executive Director Report
—The request to adjust membership rates so international members pay the same as domestic members (US, Canada, Mexico) due to decrease in postage for newsletter and TIA was approved.

—The request to form ad hoc committee to review membership fees for 2014/15 was approved (Mary Wright, plus others TBD).

Ad Hoc Subcommittee on SIGs
The following request for a pilot SIG creation process was approved (Plan A'):

Implement a pilot SIG creation process through an ad hoc committee on SIGs, bearing in mind considerations raised by Core (nominal budget, membership numbers, etc.), aiming to have the first SIGs created at the fall conference. There will be no funds available to SIGs during this pilot. Access to this pilot would be restricted to two groups: the Adjunct and Part-Time Faculty group, and the Teaching with Technology group.

The pilot SIGs would be overseen by this ad hoc committee until the fall conference, at which point Core would decide how SIGs should be overseen going forward. The ad hoc committee will suggest language to use in the Governance manual to describe SIGs.

Invite standing committees to discuss the new SIG structure and how they might fit into it, as part of a broader discussion of POD's committee structure.

Pass the ad hoc committee's suggestions on BoFs and the general plan for SIGs to the conference committee and let them decide how to proceed with BoFs, TIGs, and roundtables at this year's conference.

Adjunct Faculty Subcommittee

—The request to become a full committee was moved to the Parking Lot for further discussion about clarifying/establishing the process for committee creation and clarification of SIGs.

Awards & Recognition Committee
Innovation Award Subcommittee
—The budget request of $200 for the award plaque was approved
—The proposed revision to the Innovation Award Subcommittee GM section was approved.

Spirit of POD Award
—The budget request of $50 for celestite crystal plaque was approved

Conference Committee
—The budget requests below were approved:

Adrianna Kezar	plenary speaker, including expenses	$6,000
CRLT Players travel	Plenary presenters, not requesting honorarium	$3,000
Entertainment	Karaoke DJ & pianist for Diversity Reception	$2000
Create@POD, POD Scramble	Supplies for activities	$300
Administrative assistant	Travel and stipend for administrative support person for registration and organization	$2500
Logo designer	Professionally produced conference logo	$500

Diversity Committee
—The budget requests below were approved:
Travel fellowships: $12,000 or 10 fellowships @ $1200
Internship grant: $5,200

Electronic Communication and Resources Committee (ECRC)
—The original request of $5000 for a conference proposal system was moved to office expenses so no budget requests.

Graduate and Professional Student Development (GPSD)
—The request to offer ten GPSD Awards for POD 2013 where selected graduate students and postdoctoral scholars register for the POD Conference at a deeply discounted rate, paying only $50 of the conference registration/membership fee was approved.

Grants Committee
—The budget request of $9000 was approved.

History Committee

—The budget requesting of $100 for scanning Karron Lewis's historical POD slides into digital format to be shared out through Flickr was approved.

Membership Committee
—The budget request of $200 for conference door prizes for 1st timers was approved.

—The original request of $2000 for a portable promo exhibit was shelved for further development.

Professional Development Committee
—The budget request of $2000 for ODI, travel needs based only, was approved.

Publications Committee
—The request to consider an e-publication of past issues of *Thriving in Academe* was approved with the understanding that the final agreement between POD and NEA will need to be approved.

—The budget request of $6000 for TIA editorial support was approved.

—The request to move TIA to an e-journal (2 issues per year) was approved. As part of this transition, the following items were also approved:
1.) a review of publisher options,
2.) every four years, a printed compendium of previously published TIA articles will be published,
3.) The new TIA journal will be indexed in EBSCO, ERIC, and Google Scholar,
4.) An Editorial Board with the following structure will be created: elected members who serve staggered three year terms assisting the editors. TIA editors would continue to serve four year terms, two as Associate Editor and two as Editor-in-Chief. Each editor-in-chief would be responsible for four issues of the journal and one compendium volume.

CASE/POD Collaboration
—The request to form a partnership of reciprocal promotion between POD and CASE (Council for Advancement and Support of Education) was approved with the addition of a clause allowing each party to withdraw at any time.

HETL/POD Collaboration
—The request to form a partnership of reciprocal promotion between POD and HETL (Higher Education Teaching & Learning) was not approved at this time; the Executive Committee will determine the best way to respond.

2013-14 Budget
Approved.

PARKING LOT

—Identify members for Ad Hoc Committee to review membership fees for 2014/15
—Clarify/Establish process for committee creation
—Establish outreach (other organizations, entities, membership) protocol
—Strategic Plan will be finalized after Core by an ad hoc committee

MINUTES
Friday, March 22
<u>Present</u>: Michele DiPietro, *President;* Phyllis Dawkins, *Past President*; Kathryn Plank, *President Elect*; Angela Linse, *Chair of Finance*; Leslie Ortquist-Ahrens, *President Elect-elect*; Hoag Holmgren, *Executive Director*; Derek Bruff; Dakin Burdick; Eli Collins-Brown; Hugh Crumley; Laura Cruz; Cassandra Horii; Deandra Little; Shaun Longstreet; Martin Springborg; Jim Therrell; Mary Wright
<u>Missing</u>: De Gallow; Chantal Lesesque-Bristol; Suzanne Tapp; Harriette Richard; Michael Palmer, Michael Reder, Natasha Haugnes

Welcome, Introductions, and Orientation of New Members

Core Committee Dinner

Saturday, March 23
<u>Present</u>: Michele DiPietro, *President*; Phyllis Dawkins, *Past President*; Kathryn Plank, *President Elect*; Angela Linse, *Chair of Finance*; Leslie Ortquist-Ahrens, *President Elect-elect*; Hoag Holmgren, *Executive Director*; Derek Bruff; Dakin Burdick; Eli Collins-Brown; Hugh Crumley; Laura Cruz; Cassandra Horii; Deandra Little; Shaun Longstreet; Martin Springborg; Jim Therrell; Mary Wright
<u>Missing</u>: De Gallow; Chantal Lesesque-Bristol; Suzanne Tapp; Harriette Richard; Michael Palmer, Michael Reder, Natasha Haugnes

Welcome, Overview of Day

Icebreaker

Overview of budget

—E-minutes were approved (decisions made electronically by the Executive Committee or Core Committee since the Fall 2012 meeting)

—Fall 2012 minutes were approved

Executive Director Report
Discussion: Should POD-sponsored proposals count toward the limit per person; should standard POD-sponsored session necessarily be owned by committees?

—The request to adjust membership rates so international members pay the same as domestic members (US, Canada, Mexico) due to decrease in postage for newsletter and TIA was approved.

—The request to form ad hoc committee to review membership fees for 2014/15 was approved (Mary Wright, plus others TBD).

Ad Hoc Subcommittee on SIGs
Discussion: Concerns about changing committees to SIGs; the requirements of SIGs are steeper than that for committees; might further restrict what people can attend at a conference by forcing a choice among BoFs, Tigs, SIGs; might mean more work for Conference Committee.

The following request for a pilot SIG creation process was approved (Plan A'):

Implement a pilot SIG creation process through an ad hoc committee on SIGs, bearing in mind considerations raised by Core (nominal budget, membership numbers, etc.), aiming to have the first SIGs created at the fall conference. There will be no funds available to SIGs during this pilot. Access to this pilot would be restricted to two groups: the Adjunct and Part-Time Faculty group, and the Teaching with Technology group.

The pilot SIGs would be overseen by this ad hoc committee until the fall conference, at which point Core would decide how SIGs should be overseen going forward. The ad hoc committee will suggest language to use in the Governance manual to describe SIGs.

Invite standing committees to discuss the new SIG structure and how they might fit into it, as part of a broader discussion of POD's committee structure.

Pass the ad hoc committee's suggestions on BoFs and the general plan for SIGs to the conference committee and let them decide how to proceed with BoFs, TIGs, and roundtables at this year's conference.

Adjunct Faculty Subcommittee
—The request to become a full committee was moved to the Parking Lot for further discussion about clarifying/establishing the process for committee creation and clarification of SIGs.

Awards & Recognition Committee
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—The budget request of $200 for the award plaque was approved
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Diversity Committee
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Internship grant: $5,200

Electronic Communication and Resources Committee (ECRC)
—The original request of $5000 for a conference proposal system was moved to office expenses so no budget requests.

Finance Committee
Discussion: which parts of the GM proposed changes should be in Bylaws and which in Guidelines; no vote on changing Guidelines so no vote needed.

Graduate and Professional Student Development (GPSD)
—The request to offer ten GPSD Awards for POD 2013 where selected graduate students and postdoctoral scholars register for the POD Conference at a deeply discounted rate, paying only $50 of the conference registration/membership fee was approved.

Grants Committee
Discussion: We should add to CFPs that we do not pay indirect costs.
—The budget request of $9000 was approved.

History Committee
—The budget requesting of $100 for scanning Karron Lewis's historical POD slides into digital format to be shared out through Flickr was approved.

Membership Committee
Discussion: clarify major membership benefits (tangible and intangible); should POD/Core suggest what the intangibles are or is this too paternal; several clear benefits

need to be on website; should we investigate a tiered structure to membership; does committee have a clear sense of its charge as well as expectations from Core?

—The budget request of $200 for conference door prizes for 1st timers was approved.

—The original request of $2000 for a portable promo exhibit was shelved for further development.

Professional Development Committee
Discussion: need to clarify how we support POD members at other events; how/if funding is offered.

—The budget request of $2000 for ODI, travel needs based only, was approved.

Publications Committee
—The request to consider an e-publication of past issues of *Thriving in Academe* was approved with the understanding that the final agreement between POD and NEA will need to be approved.

—The budget request of $6000 for TIA editorial support was approved.

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1.) a review of publisher options,
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3.) The new TIA journal will be indexed in EBSCO, ERIC, and Google Scholar,
4.) An Editorial Board with the following structure will be created: elected members who serve staggered three year terms assisting the editors. TIA editors would continue to serve four years terms, two as Associate Editor and two as Editor-in-Chief. Each editor-in-chief would be responsible for four issues of the journal and one compendium volume.

INFD Update
Some changes in faculty; 20 registered; program is looking very good; want to go out strongly as this is the last time Kennesaw State U will host; set for June 24-28 at Crowne Plaza - Perimeter at Ravinia, Georgia.

CASE/POD Collaboration
—The request to form a partnership of reciprocal promotion between POD and CASE (Council for Advancement and Support of Education) was approved with the addition of a clause allowing each party to withdraw at any time.

HETL/POD Collaboration
—The request to form a partnership of reciprocal promotion between POD and HETL (Higher Education Teaching & Learning) was not approved at this time; the Executive Committee will determine the best way to respond.

POD Name Change
—Ad hoc committee will continue to finalize recommendation after Core meeting, possibly working with Exec Committee to create a survey.

NEA Priority School Campaign
—POD received $5500, disbursement to be determined soon; monies to be spent working with low performance K-12 schools to increase student achievement.

New POD Website
—Content being migrated; hoping for end of April launch; Blue Riot Labs very good to work with so far.

2013-14 Budget
Approved.

Presidential Transition.

Adjourn.

PARKING LOT
—Identify members for Ad Hoc Committee to review membership fees for 2014/15
—Clarify/Establish process for committee creation
—Establish outreach (other organizations, entities, membership) protocol
—Strategic Plan will be finalized after Core by an ad hoc committee