Fall 2014 Core Committee Minutes
November 5 & 6
Dallas, TX

A summary of action items precedes the minutes. Numbers in parenthesis indicates level of consensus).

SUMMARY OF ACTIONS TAKEN

Executive Director Report

E-minutes approved (decisions made electronically by Core and/or the Executive Committee since the Spring 2014 meeting.)

Approval of Spring 2014 minutes confirmed.

Committee Reports

<u>Awards & Recognition Committee</u>

Menges Award Subcommittee
Proposed revisions to GM and website description were approved (ones and twos).

<u>ECRC</u>

Informal request for approval of social media flyer distribution was approved though not technically an action item.

<u>Finance Committee</u>

Proposed fiscal policy changes in GM was approved by formal vote (unanimous).

<u>History Committee</u>

Request for History page on POD website was approved (all ones).

<u>Membership Committee</u>

Ad hoc for membership fees created (Michael, Todd, Francine, Deandra, Martin, Virginia, Hoag)

<u>Small College Committee</u>

The request to rescind the limit of one session per committee was not approved (all ones).

Core agreed to grant the Small College Committee permission to submit a 2-part proposal for 2015 with the understanding that a final decision regarding the practice and implications of 2-part sessions be taken up for 2016 (ones and twos).

Special Projects

Two Proposals:

Time Capsule
It was agreed to table proposal until there's more clarity regarding budget, who's getting paid (should anyone be paid?), time capsule itself (ones and twos).

POD Talk
It was agreed to fund as pilot, accepted as is (ones and twos).

MINUTES

Wednesday, November 5
<u>Present:</u> Leslie Ortquist-Ahrens, *President*; Kathryn Plank, *Past President*; Deandra Little, *President Elect;* Mary Wright, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Hugh Crumley; Laura Cruz; Donna Ellis; Francine Glazer; Stacy Grooters; Natasha Haugnes; Cassandra Horii; Chantal Lévesque-Bristol; Debra Lohe; Michael Palmer; Michael Reder; Mei-Yau Shih; Martin Springborg; Todd Zakrajsek

Icebreaker and Overview
Decision Making Process
Groundrules

<u>Revisiting the Strategic Plan</u>
Divide into four groups for each quadrant of strategic plan (external, internal, diversity, evidence-based):
- What is the work of POD in relation to your goal? (10-15 min)
- What is going well and what evidence do we have that it's going well?
- Where do we need to be doing more?

External:

Came up with 3 pyramids: To whom are we reaching out externally; External partnerships; Difference between POD and the field of educational development

Diversity:
Different definitions of diversity; How do we evaluate the impact of our efforts?; How do we not just reach out to diverse groups, but allow them to shape who we are? Mutual mentoring; How do we retain members? How do we define ourselves externally so that others understand who we are and that we're worth belonging to; How do we reach out to different groups and still maintain our identity.

Evidence-based practice:
Define range of activities; Producing new evidence; Using existing evidence

Internal:
Services to members; Define committees and SIGs; Increase transparency of conference committee work

See "Jigsaw Activity Reports" in DropBox under Fall 2014 Meeting for more detail.

Jossey-Bass Presentation with Bianka Strong
Wiley Online Bookstores: Would be able to offer content at discounted price. 30% off. Could be on public part of our website, or behind member wall. Book shout: Members would go to online community—author would join discussion. Could also use it for discussions at our campuses. Bulk discounts.

Offering $50 membership subscription to Wiley Institute for POD members

New Conference Bookstore—online site tailored for the conference.

Executive Director Report

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Approval of Spring 2014 minutes confirmed.

Committee Reports

Awards & Recognition Committee

No Spirit of POD this year. Will announce at banquet dinner that it's not awarded each year.

Menges Award Subcommittee
Proposed revisions to GM and website description were approved (ones and twos).

Diversity Committee
Grants process has improved; toolkit development.

ECRC

Website transition going well with WTW after Blue Riot Labs announced it would soon be closing its doors in the spring.

Informal request for approval of social media flyer distribution was approved though not technically an action item.

Finance Committee

Operating budget surplus due to conference profits and reduced operating expenses. Seeing modest profit from investment account. Special projects call announced. Gifting and bequests subcommittee planning letter campaign in December.

Proposed fiscal policy changes in GM was approved by formal vote (unanimous).

Grants Committee

Seeking input to exclude Core members from receiving grants—postpone discussion/decision until Thursday.

Graduate and Professional Student Development Committee

Networking lunch Thursday at noon, would love to have representation at National Post-doc Assoc. conference—if you're going, see Mary Wright.

History Committee

Working to increase presence on Facebook page and website. Thinking creatively about POD archives. All back issues of TIA being archived with Wiley.

Request for History page on POD website was approved (all ones).

Outreach Committee

Two subcommittees beginning to coalesce:

International, co-chaired by Mei-Yau Shih and Joy Morrison
National, focus on STEM, chaired by Cassandra and Matt Ouellett.

Professional Development Committee

Meet monthly on Zoon. Conflict of interest question for ODI, INFD, etc., issues of transparency; Can we post models of successful proposals?; Timing of when to recuse self?; OK for Core members to present?

Publications Committee

What's the future of Teaching Excellence essays? What's the focus? Should we retool? How can we archive historic ones so that they're sorted by topic on the web? Cross-pollination with Diversity Toolkit? Will take it back to committee to discuss audience, needs.

Research Committee

Revamped "Doctor is In" session in collaboration with Grants committee. Membership survey: need clarity between Membership and Research Committees. What's the best way for committees to contribute to the member survey?

Thursday, November 6
Present: Leslie Ortquist-Ahrens, *President*; Kathryn Plank, *Past President*; Deandra Little, *President Elect;* Mary Wright, *Chair of Finance*; Hoag Holmgren, *Executive Director*; Hugh Crumley; Laura Cruz; Donna Ellis; Francine Glazer; Stacy Grooters; Natasha Haugnes; Cassandra Horii; Chantal Lévesque-Bristol; Debra Lohe; Michael Palmer; Michael Reder; Mei-Yau Shih; Martin Springborg; Todd Zakrajsek

Wiley Discussion:

Who gets the user stats from BookShout? What data are gathered? More info on the online conference. In addition to us funneling business to them, how can they help go the other direction? Could we use BookShout for POD member book discussions? Potential to make custom conference reading list. Concerns about Wiley Institute. How are we prepared for these kinds of efforts? Ad Hoc group for policy? Questions for Wiley.

Agree to create an Ad Hoc for creating policy for external partnerships.

Final Committee Reports

<u>Small College Committee</u>

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<u>Membership Committee</u>

Ad hoc for membership fees created (Michael, Todd, Francine, Deandra, Martin, Virginia, Hoag)

Ad Hoc to be created for member survey

<u>Special Projects</u>

Two Proposals:

Time Capsule
It was agreed to table proposal until there's more clarity regarding budget, who's getting paid (should anyone be paid?), time capsule itself (ones and twos).

POD Talk
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It was agree to create an Ad Hoc for creating policy for external partnerships.

Governance Committee will discuss issues of Committee Chair communication and conflict of interest.

President Elect Discussion and vote

Adjourn